

Skagit County Child & Family Consortium

Meeting Minute Notes

March 19, 2008

9:15 am – 10:30am

In Attendance: Bob Hicks – Y&FS, Chris Tobey – Y&FS, Colleen Bowls – Y&FS, Janice Condrin – Youthnet/Emerson HS, Jean Champagne – MVSD, Jennifer Sass-Walton – Skagit Co Health Dept, Karen Rose – YMCA, Ken VanLiew – Y&FS, Linda Nelson – NWESD 189, Lisa Jacobsen – Coordinator, Lyndie Case – UGH, Nancy Brown – Y&FS, Wenda Cross – Head Start, Carol Hawk – UGH, Allison Beima – UGH.

Welcome & Introductions:

- ❖ Bob Hicks called the meeting to order, reviewed the agenda items and introductions were made around the table. Bob announced that Nancy Brown will be retiring the end of April. SCCFC members will be notified of her retirement party.
- ❖ Janice Condrin moved to accept February's meeting notes and it was seconded.

Family Policy Council Update:

Laura Porter came to talk about FPC and the integration of SCCFC with FPC. She stated SCCFC goals fit with the overall FPC goals and no other outcomes would be necessary.

SCCFC did get \$49,000 in the supplemental budget through legislation. As of July 1, 2008 we are officially the Health and Safety network for Skagit County. Also, FPC has about \$10,000 available for SCCFC for re-start efforts for the period between today and 6/30/08. We will need to do a Statement of Work for both the \$49,000 & \$10,000. This Statement of Work must have data driven outcomes. We will have one year from July 1, 2008 to become fully in accord with Network obligations including compliance with laws regarding Public Meetings. This will include notifying the media regarding our meetings. Suggestions include notifying the Skagit Valley Herald and posting our meetings at the Commissioners Office and the United General Hospital website.

Lisa met with Snohomish County's Health and Safety Network and learned about their progress and set up. We are in very good shape regarding set up of a network and all the work we have already done.

Linda Nelson suggested that one way we could use the \$10,000 would be to hire a director beginning with the \$10,000 so we can be set up by July 1.

Bob Hicks suggested we form a subcommittee to examine options regarding a proposal to Family Policy Network re: the \$10,000 grant for the period of current through 6/31/08. The consortium can then review and decide upon the recommendations made by this subcommittee.

Nancy Brown suggested we work on our by-laws. Lisa has a draft of the by-laws.

Lisa's time as a coordinator is being spent doing paperwork such as the by-laws, application to FPC etc. She is not able to work over the 14 hours per week for this position.

The \$10,000 can be used for either programming or staffing or equipment for start up. Lisa will get clarification regarding the use of the \$10,000 and get a letter of intent from FPC.

What needs to be worked on 1) by-laws; 2) Budget; 3) Set up staff; 4) memorandum of understanding with United General Hospital and SCCFC

A motion was approved to for a sub-committee that will make recommendations by 4/4/08 back to SCCFC regarding the ramp up SCCFC as the Network. This committee will consist of Nancy Brown, Chris Tobey, Bob Hicks, Karen Rose, Carol Hawk and Lyndie Case. They will meet on March 31, 2008 from 10-1 @ 601 S 1st Street in Mount Vernon. They will work on by-laws, budget and statement of purpose for FPC. Lisa will send out notice to this sub committee the types of expenditures allowable by Family Policy Council for the \$10,000.

Business Updates:

- ❖ Mental Health Services update - Linda Nelson, Jean Champagne stated the Mental Health Workers are now in Burlington, Sedro Woolley & Mount Vernon.
- ❖ Pro-social Opportunities and Rewards for Youth Updates- Lyndie Case, Continued efforts to establish the Youth Leadership Board are continuing by Amber Wilson.

Program Updates: No program updates this meeting

Next Meeting:

- ❖ **Wednesday, April 16, 2008 from 9:15 - 10:30 am @ 601 S 1st St in Mount Vernon**